

Seasonal Camp Counselor

Recreation Department

Under direct supervision of the Children's Recreation Coordinator. He/She is responsible for working directly with children and plays an integral role in the development building strong character values in the youth campers at the Addison Athletic club (AAC). Accomplish and/or assist in all functions related to the running of the Addison Summer Camp. Will work with an assigned group of 20-26 campers, ages 6-12, and will be responsible for group at all times while in the care of the AAC. Responsible for providing diverse program experiences for the campers. Will be responsive to campers needs and wherever possible involve group in decision making. Will at times be responsible for insuring the safety and wellbeing of all campers throughout the summer. Must be able to recognize potential hazards and accidents. Must quickly move to assist an injured or ill child and must be able to initiate first aide procedures. Will keep camp clean and safe for all campers. Will take responsibility for the proper use, care and storage of all camp equipment. Will maintain a neat appearance; wearing an appropriate staff shirt/uniform during daily operations. Will be responsible for reporting and assisting the Children's Recreation Coordinator in all accidents occurring during camp. Will attend all staff trainings, in-services and meetings. Will read/review Camp Counselor Staff Manual Standards of Care. Will follow scheduled activities. Will be responsible for maintaining discipline during summer camp. Will review and understand all emergency drills and be prepared to implement them. Will be prepared to discuss with parents any experience each child in the group has at camp. May be asked to attend a "Meet the Summer Staff" program to answer any questions the parents may have. Will follow field trip policies. Will be required to perform any other appropriate duties as assigned by the Children's Recreation Coordinator in development and implementation of activities for each themed session. To assist in taking pictures of activities throughout the week. To have fun making sure others do the same. Will closely supervise and lead campers in scheduled recreational activities during camp. Must have the ability to accept supervision and guidance. Must possess imagination, a sense of humor, patience, conviction, sincerity, enthusiasm, initiative, self-control, adaptability, willingness to learn, integrity and ingenuity.

Hours: Full-time: Mon-Fri
7:30am-4:30pm or 9:00am-6:00pm

Salary: \$12.78 per hour

Minimum Requirements

All positions require a clear background, clear pre-employment drug screen, valid Texas driver's license and safe driving record.

- Must be 18 years of age.
- Any combination of education, training and work experience equivalent to completion of high school.
- One year work experience in a setting with heavy public contact.
- Ability to establish and develop youth programs according to the needs of the users and to interact positively and cheerfully with children.
- Ability to establish and maintain harmonious working relations with fellow employees, officials, parents, and citizens.
- Ability to communicate tactfully and diplomatically with adults and to maintain order and good discipline among children.
- CPR certification will be required shortly after hire.

Position posted: February 20, 2015

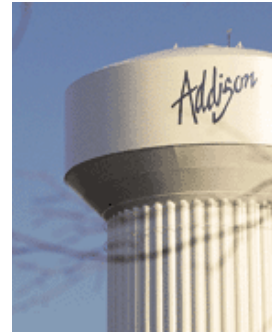
Open Until Filled

For more information, call Human Resources at (972) 450-2817
or complete online application at www.addisontx.gov

Application available at www.addisontx.gov



Addison Athletic Club



The Town of Addison is accessible to persons with disabilities. Please call at least 48 hours in advance if you need assistance. The Town of Addison is an Equal Opportunity Employer and does not discriminate on the basis of race, color, national origin, gender, religion, age, or disability in employment or the provision of services.



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